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| Project Status Report |  |

# Project Name: Full Stack Observability Assessment

Reporting Period: April 21 to April 25, 2025

Prepared By: Carlin Preun

Date: April 25, 2025

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| **Executive Summary** | The project is progressing as planned. This week meetings were held on overall observability architecture, agent provisioning, and Advisor/Client portal architecture. Solutioning has started for Advisor/Client portal architecture, and initial drafts for tagging best practices and agent deployment processes have been completed. |
| Overall Status | * **On Track:** Project progressing as planned. |
| Issues: | * No Confluence or Jira access (Osama) |
| Key Accomplishments This week | * Agent provisioning meeting with Andrew Adams * Observability architecture meeting with Alan Wu * Advisor/Client Portal architecture meeting with Kelsey Sala * (O11Y-76, O11Y-19) Tagging best practices draft complete, for review with Optimiz * (O11Y-78) Intake questionnaire draft complete, for review with Optimiz * High-level Datadog architecture draft complete, for review with Optimiz * Agent deployment draft complete, for review with Optimiz |
| Milestones planned this week, but not achieved with variance: | None |
| Milestones planned for next week: | * Datadog/ServiceNow and notification strategy meetings * Provide IGM with Best Practices and Standards drafts and review * Schedule meeting with Madhuri Khanduja (Online Access) and Mike Jack (Advisor Portal) to begin discussion on key business transactions * Begin defining the scope of both portals and the key processes (business transactions and user flows) within them * Meet with Sanjay Mohan (Delivery Lead - Advisor Portal) to determine next steps for RUM POC * Update Jira tasks |
| Areas/questions for discussion: |  |
| Last week’s issues forwarded to this week: | No Issues |